



Volunteer Policy for Runspire Nottingham

At Runspire Nottingham, we value the contributions of our volunteers, whose dedication and commitment play a vital role in the success of our running community. This policy outlines our expectations and guidelines for volunteers to ensure a positive and rewarding experience for all involved.

1. Volunteer Roles and Responsibilities:

- Volunteers may be assigned various roles within Runspire Nottingham, including but not limited to group leading running / walking, coaching, group session support administration support, and promotional activities.
- Volunteers are expected to fulfill their assigned duties to the best of their abilities and in accordance with any training provided by Runspire Nottingham.

2. Recruitment and Selection:

- All prospective volunteers are required to complete a volunteer application form.
- Volunteers may be subject to a screening process, which may include background checks, depending on the nature of their role within Runspire Nottingham.

3. Training and Support:

- Runspire Nottingham is committed to providing volunteers with the necessary training and support to carry out their roles effectively.
- Volunteers will have access to relevant resources, guidance, and supervision as needed.

4. Code of Conduct:

- Volunteers are expected to always adhere to Runspire Nottingham' code of conduct, which includes maintaining professionalism, respect, and confidentiality.
- Volunteers must act in the best interests of Runspire Nottingham and refrain from engaging in any behavior that may harm the reputation or operations of the organisation.



5. Health and Safety:

- Volunteers are responsible for ensuring their own health and safety, as well as that of others, while carrying out their duties.
- Runspire Nottingham will provide volunteers with information and guidance on health and safety procedures relevant to their roles.

6. Recognition and Appreciation:

- Runspire Nottingham values the contributions of its volunteers and will seek to recognise and appreciate their efforts through various means, such as acknowledgment events, certificates of appreciation, and verbal recognition.

7. Grievance Procedure:

- Volunteers are encouraged to raise any concerns or grievances they may have through the appropriate channels outlined by Runspire Nottingham.
- Runspire Nottingham will address and resolve volunteer grievances promptly and fairly, in accordance with its policies and procedures.

8. Review and Evaluation:

- This volunteer policy will be reviewed periodically to ensure its effectiveness and relevance to the needs of Runspire Nottingham and its volunteers.
- Feedback from volunteers will be sought and considered in the review process.

9. Compliance:

- All volunteers are expected to comply with the terms and conditions outlined in this policy.
- Non-compliance may result in the termination of a volunteer's role with Runspire Nottingham.

10. Contact Information:

- For any questions or concerns regarding this volunteer policy, volunteers may contact the Volunteer Coordinator at Runspire Nottingham.



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