



**Bulwell Family Santa Run  
Volunteer Event Pack**

**Sunday 7<sup>th</sup> December 2025**

**Event Village Opens 8:30am**

**Event Start 9:30am**



# **WELCOME VOLUNTEERS & MARSHALS TO BULWELL'S FIRST SANTA RUN**

Ho Ho Hello and a Warm Festive Welcome!

Thank you for dedicating your time, energy, and Christmas spirit to help make Bulwell's inaugural Santa Run & Walk a truly magical event. Your support ensures a safe, enjoyable, and festive experience for all participants while raising funds for Runspire Together and The Toy Library.

A heartfelt thank you goes out to our event coordinators, Paul D and Pilly, who have been planning the Santa Run since July. We also would like to thank Running for It and the Tyres family for providing race equipment and volunteering. And of course, a big thanks to all the Runspire Together members who are volunteering their time.

We couldn't do this without you, and today, you are all firmly on the nice list! 🧑🏻‍🎄

Volunteer Arrival Times:

- Sign & Course Set-up Crew: **6:45 a.m.**
- Race **Village Set-up Crew: 7:30 a.m.**
- All Other **Volunteers & Marshals:**  
Please arrive between **8:15 a.m. & 8:30 a.m.** for briefing and final village preparations.

**Volunteer Parking Ken Martin Leisure Centre.**



## EVENT LOCATION

### Volunteer Roles | Roles will be allocated on the morning

#### Marshals

- Guide participants along the 3km and 5km routes
- Help keep the course safe and encourage participants
- Thank participants as they pass!

#### Car Park Marshals

- Direct participants safely across the road to Ken Martin Leisure Centre
- Redirect anyone attempting to park at Ken Martin Leisure Centre to the free parking at Morrisons across the road
- Help keep the flow of traffic smooth and ensure pedestrian safety

#### Registration / Sign-In Volunteers

- Check in participants and provide race stickers (green = 3km, blue = 5km)
- Answer participant queries

#### Raffle Ticket Sellers

- Sell raffle tickets throughout the event
- Keep the queue moving and engage participants

#### Hot Drink Sellers

- Serve tea, coffee, and hot chocolate
- Keep our runners and spectators warm



## EVENT LOCATION

Ken Martin Leisure Centre  
Hucknall Lane, Bulwell, Nottingham, NG6 8AP

**The Leisure Centre has kindly asked that participants do not park on site.** Free parking is available at **Morrisons**, just across the road. Please see the event village map in your pack. (page 5) ***VOLUNTEERS MAY PARK AT KEN MARTIN***



## FESTIVE ACTIVITIES

Throughout the morning we'll also have:

- A charity raffle
- Face painting
- Hot drinks and cakes for sale (**free to volunteers**)

All raising extra funds for Runspire Together and The Toy Library.

## 3KM OR 5KM – CHOOSE YOUR DISTANCE

No need to choose in advance, decide on the day!

During registration you'll receive:

- A green sticker for the 3km route (page 5)
- A blue sticker for the 5km route (page 5 & 6)



## DRESS TO IMPRESS

We warmly encourage everyone to come dressed in their most festive finery. Santas, elves, snowmen, reindeer... whatever jingles your bells! There'll be prizes for the best dressed, so don't hold back!

## EVENT SCHEDULE

- 8:30am – Event village opens
- 8:30–9:30am – Raffle tickets on sale
- 8:45am – Registration opens
- 9:15am – Festive Fun Warm-up
- 9:25am – Please make your way to the start area
- 9:30am – Santa Run starts with Alex Norris, MP

## AT THE FINISH

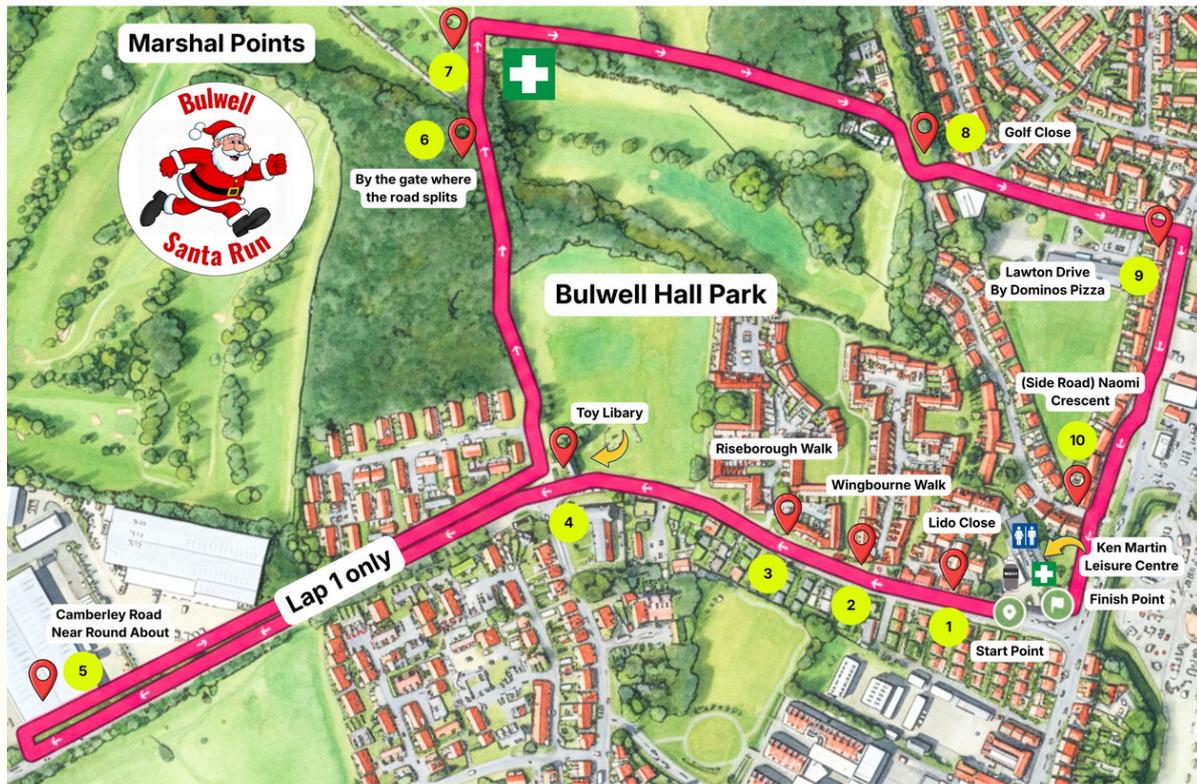
At the finishers will receive:

- 🏅 Medal
- 💧 Bottle of water
- 🥧 Mince pie

For a well-earned post-run breakfast, Morrisons Café is serving their cracking morning menu.



## MARSHAL POINTS



## ROUTE MARSHAL POINT

1 Lido Close

2 Wingbourne Walk

3 Riseborough Walk

4 Toy library traffic lights

5 Turning point on Camberley Road (near round about)

6 In the park by the gate where the road splits

7 At the turning by the “Bat tree” just before the football fields

8 Golf Close on the corner

9 Lawton Drive, by Dominos Pizza

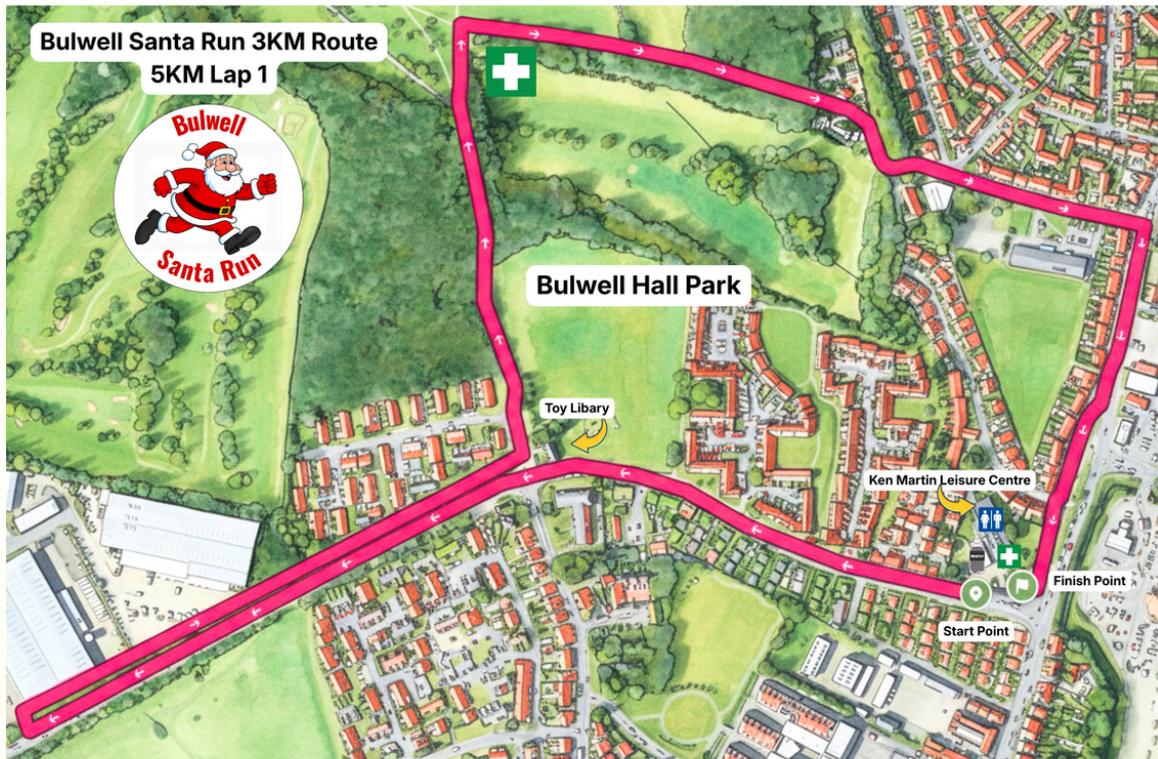
10 Naomi Crescent (Side Road)

Car Park Marsal (8:30 - 9:15)

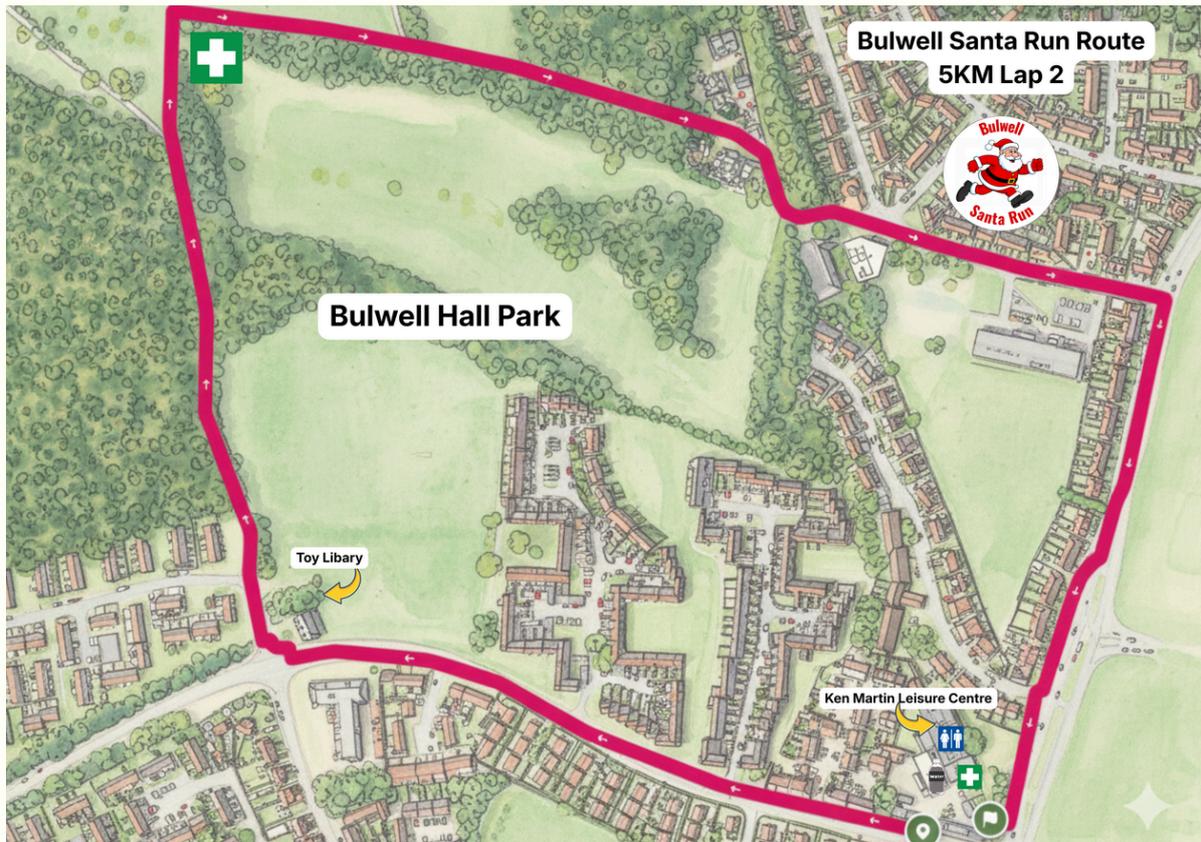
# BULWELL SANTA RUN EVENT VILLAGE



# 3KM ROUTE AND 5KM LAP 1



## 5KM LAP 2



### ROUTE INFORMATION | 3KM ROUTE

(See page 5) A single lap taking you:

- Up to The Toy Library
- Through Bulwell Hall Park
- Route signs and marshals will guide you and please don't forget to thank them as you pass!

### ROUTE INFORMATION | 5KM ROUTE

Starts with the 3KM route on page 5, plus an additional loop through Bulwell Hall Park as above (*5KM lap 2*).

Both distances start and finish back at Ken Martin Leisure Centre.

## SAFETY INFORMATION

Marshals and volunteers are key to keeping the event safe. Please:

- Follow the guidance of event lead and coordinators
- Keep participants and spectators aware of hazards (bollards, leaves, potholes, kerbs, speed bumps)
- Monitor side roads, park users, and cyclists
- Ensure children are supervised and dogs are on short leads
- First aiders and defibrillators are on site for any emergencies
- First aid kits are available from Marshal point 4, 7, and Ken Martin Leisure Centre
- There will be a car located at Bulwell Hall Park in case of emergency

Please remember we do not have sole use of the park or paths. Share with care.

## SPECTATORS

Spectators are warmly encouraged to join the cheering squad! Great viewing spots include:

- Ken Martin Leisure Centre
- The Toy Library

Hot drinks available for those keeping warm on the sidelines  
*(At Ken Martin leisure centre).*



## EMERGENCY PROCEDURE

In an emergency please contact one of our event coordinators:

- Paul Hopkins: 07482 717 972
- Paul Dunnery: 07758 513 951
- Pilly Taylor: 07746 427 561



## TOILETS

Toilets are available inside Ken Martin Leisure Centre.

## PHOTOS & SOCIAL MEDIA

Share your festive selfies using **#BulwellSantaRun** let's make this event sparkle online!

If you prefer not to appear in official event photos, please let the volunteers know when you sign in.

## A HUGE THANK YOU

Finally, another huge thank you to:

All volunteers, Ken Martin Leisure Centre staff, The Toy Library, Morrisons (for their support, donations, and use of the car park), Nottingham Forest Football Club, Nottingham City Transport, Trent Barton, Boots, Running for it, and everyone who donated prizes or helped make today possible.

You've helped make this event truly *sleigh-tastic!* 🧑🏻‍🎅

**THANK  
YOU!**

## RUNSPIRE TOGETHER



Runspire Together empowers local communities across Nottinghamshire and Derbyshire to get active, feel better, and connect. We offer friendly running, walking, and Nordic walking sessions for all abilities, along with volunteer training and wellbeing support.

Our mission is to inspire healthier, happier lives by making movement fun, inclusive, and accessible for everyone and no one gets left behind.

[www.runspiretogether.com](http://www.runspiretogether.com)

## THE TOY LIBRARY



The Toy Library has provided services and activities for parents, carers and children in the Nottingham area since 1979. Our vision is for children to grow, thrive and live healthy and rewarding lives.

Our activities contribute to good health outcomes by offering parenting support and providing social activities designed to support healthy child development and family wellbeing.

[www.toy-library.co.uk](http://www.toy-library.co.uk)